



# St Mary Redcliffe and Temple School

**This risk assessment regarding the coronavirus has a first section which raises the generic risks likely to affect a large secondary school then a second section which shows the actions we have taken to reduce these risks. This risk assessment should be read in conjunction with the guidance on symptoms and when to book a test (and when to stay off school), the staff coronavirus handbook which all give the day to day guidance of how these risks are mitigated on a daily basis.**

**Please note that the Staff Coronavirus Handbook is available upon request via the following email [enquiries@smrt.bristol.sch.uk](mailto:enquiries@smrt.bristol.sch.uk)**

**This model risk assessment is date-specific.**

**Read alongside guidance entitled 'Supporting Bristol children and young people returning to formal education following the COVID 19 outbreak' is available on the Learning City webpage under the Education tab at <https://www.bristollearningcity.com/bcc-guidance-supporting-the-return-to-formal-education/>**

**Please note: there are a lot of links in this Risk Assessment which refer to the same document.**

**Model Assessment: April 2021 (updated September 2021)**

**Model Risk Assessment for Schools' in conjunction with Bristol City Council Corporate Safety Health & Wellbeing Team**

**Section: SMRT School**

**Review dates: as dictated by issuing of new Government guidance: 27.08.2021**

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

To address the possibility of being infected with or transmitting Covid-19 during all of a school's activity, Government advice (as of 15.5.20) stated: The virus that causes Covid-19 is mainly transmitted through droplets generated when an infected person coughs sneezes or speaks. These droplets are too heavy to hang in the air. They quickly fall on floors or surfaces. The advice for schools, colleges and childcare settings was to follow steps on social distancing, handwashing, good and cleaning of surfaces as now described in

<https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing>

Government guidance is based on their findings that:

- severity of disease in children – there is high scientific confidence that children of all ages have less severe symptoms than adults if they contract coronavirus
- the age of children – there is moderately high scientific confidence that younger children are less likely to become unwell if infected with coronavirus

In all education, childcare and social care settings, preventing the spread of coronavirus (COVID-19) involves dealing with direct transmission (for instance, when in close contact with those sneezing and coughing) and indirect transmission (via touching contaminated surfaces). A range of approaches and actions should be employed to do this. These can be seen as a hierarchy of controls that, when implemented, creates an inherently safer system, where the risk of transmission of infection is substantially reduced. These include:

- minimising contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges
- cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered
- ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- cleaning frequently touched surfaces often using standard products, such as detergents and bleach
- minimising contact and mixing by altering, as much as possible, the environment (such as classroom layout) and timetables (such as staggered break times)

**For September these are adapted, essential measures include:**

- Ensure good hygiene for everyone
- Maintain appropriate cleaning regimes
- Keep occupied spaces well ventilated
- Follow public health advice on testing, self-isolation, and managing confirmed cases of Covid-19

All schools should also review and update their wider risk assessments and consider the need for relevant revised controls in respect of their conventional risk profile considering the implications of coronavirus (COVID-19). This risk assessment should be shared with staff, the wider school community and pupils (where appropriate). Trade Unions should be consulted with. **Union guidance and advice has been considered and where necessary implemented :** <https://neu.org.uk/advice/coronavirus-joint-union-safety-checklist-schools>

Read alongside BCC guidance on Returning to Education <https://www.bristollearningcity.com/bcc-guidance-supporting-the-return-to-formal-education/>

All schools should have completed Bristol City Council CHaSMS.

All changes and risk assessments should be Equality Impact Assessed and proper consideration should be given for protected characteristics.

All pupils and their parents/ carers will need to be informed and reassured of the measures in place to control the possibility of infection with or transmission of Covid-19. The changes implemented should be Equality Impact Assessed and proper consideration given for protected characteristics.

**IMPORTANT:** If you or someone in your home has a symptoms of Covid-19 (a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia)), STAY AT HOME and CALL 111 or <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/>  
<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

## SECTION 1- Identifying Hazards and Existing Precautions

**This section details the hazards and what is already in place to control them. Add or remove and then describe further control measures you will undertake in Section 2.**

What is the <b>Task/Activity</b> or <b>Workplace Environment</b> You Are Assessing?	What <b>Hazards</b> Are Present or May Be Generated?	Who is <b>affected</b> or <b>exposed</b> to hazards?	What is the <b>Potential Severity of Harm</b> (Risk Rating Matrix Table 1)?	What <b>Precautions</b> are Already in Place to Either Eliminate or Reduce The Risk of an Accident Happening ( <b>Existing Controls</b> )?	What is the <b>Likelihood of harm</b> occurring? (Risk Rating Matrix Table 1)?	What is The <b>Risk Rating</b> (See <b>Note Below</b> & Risk Rating Matrix Table 2)
School buildings	Buildings and systems e.g. heating & water systems not functioning safely after period of closure or partial closure	Staff pupils, visitors	serious	Government guidelines <a href="#">Actions for schools during the coronavirus outbreak - GOV.UK (www.gov.uk)</a> HSE GUIDANCE: <a href="https://www.hse.gov.uk/coronavirus/working-safely/index.htm">https://www.hse.gov.uk/coronavirus/working-safely/index.htm</a> <a href="https://www.cibse.org/coronavirus-covid-19/emerging-from-lockdown">https://www.cibse.org/coronavirus-covid-19/emerging-from-lockdown</a>	possible	medium
Buildings	Air-conditioning system circulates virus present in school	Staff pupils, visitors	serious	<a href="https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm">https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm</a> We do not have an air conditioning system. Our air system in the main block is "Comfort Cooling" not air conditioning. All air is drawn in from outside the building and then comes down to each room directly. There is no recirculating of any of the air that is used. Other blocks have no air conditioning and windows that open and close. IT air con systems are self-contained or turned off	Improbable	No significant risk
Travel to and from schools	1. Potential for infection with Covid-19 by being in close (under 2m) proximity to an infected person who projects virus through airborne droplet transmission (e.g. cough) or by	Staff, pupils, visitors	major	Existing Public Health England (PHE) /Government Guidance <a href="https://www.gov.uk/guidance/coronavirus-covid-19-uk-transport-and-travel-advice">https://www.gov.uk/guidance/coronavirus-covid-19-uk-transport-and-travel-advice</a>  The requirement to wear face coverings in law has been lifted. However, the government expects and recommends that people wear face coverings in crowded areas such as public	possible	high

	transferring virus from a surface to inside body  2. Infecting others, as above			transport.		
Staffing allocation	As 1 and 2 above	Staff, pupils, visitors	major	Current DfE advice <a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>	possible	high
Poor hygiene	As 1 and 2 above	Staff, pupils, visitors	major	Existing good practices and Government advice <a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe</a>  <a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>	possible	high
Access to and egress from buildings	As 1 and 2 above	Staff, pupils, visitors	major	Existing Public Health England (PHE) /Government Guidance <a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>	possible	high
Corridors	As 1 and 2 above	Staff, pupils, visitors	major	<a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>	possible	high
Playgrounds/ outside areas	As 1 and 2 above	Staff, pupils, visitors	major	<a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#A">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#A</a>	possible	high
Assemblies	As 1 and 2 above	Staff, pupils, visitors	major	<a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>	possible	high
Dining areas	As 1 and 2 above	Staff, pupils, visitors	major	<a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>  <a href="#">guidance for food businesses on coronavirus (COVID-19).</a>	possible	high

Classrooms	As 1 and 2 above	Staff, pupils, visitors	major	<a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>	possible	high
School activities	Transmission of infection with Covid-19 during school activities	Staff, pupils, visitors	major	<a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>	possible	high
External providers, visitors, supply teachers and contractors	As 1 and 2 above	Staff, pupils, visitors	major	<a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>  <a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe</a>	Possible	high
Deliveries	As 1 and 2 above	staff		Existing Public Health England (PHE) /Government general guidance as above <a href="https://www.gov.uk/coronavirus">https://www.gov.uk/coronavirus</a>  <a href="https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19">https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</a>	possible	high
Cleaning	As 1 and 2 above	Staff, pupils, visitors	major	Existing Public Health England (PHE) /Government guidance as above <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</a> Government is to 'publish revised guidance by the end of the Summer Term'	possible	high
Use of Changing facilities, showers and drying rooms	As 1 and 2 above	Staff, pupils, visitors	major	<a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>	possible	high
Discovery of (or by) a person with Covid-19 symptoms	As 1 and 2 above	Staff, pupils, visitors	major	<a href="https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings">https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings</a>	possible	high
Emergency evacuations	As 1 and 2 above	Staff, pupils, visitors	major	Schools' specific evacuation plan	possible	high
Altered teaching protocols/ curriculum	Stress	Teaching staff, pupils	major	Existing DfE guidelines BCC EAP	possible	high
Display Screen	Inadequate set-up	Staff working from home or in	serious	<a href="https://www.hse.gov.uk/msd/dse/">https://www.hse.gov.uk/msd/dse/</a>	possible	medium

use	leads to injury	different locations				
Working with pupils who are experiencing stress or trauma	Secondary and vicarious trauma:	All staff	major	BCC EAP	possible	high
Safeguarding	Pupil becomes isolated due to need for home learning  Poor E-safety and increased use of online resources leads to hazards being experienced	Pupils  pupils	Major  major	School's current policy <a href="https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers/coronavirus-covid-19-safeguarding-in-schools-colleges-and-other-providers">https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers/coronavirus-covid-19-safeguarding-in-schools-colleges-and-other-providers</a>  <a href="https://www.gov.uk/guidance/safeguarding-and-remote-education-during-coronavirus-covid-19">https://www.gov.uk/guidance/safeguarding-and-remote-education-during-coronavirus-covid-19</a>  School's current policy	Possible  possible	high  high
Education provision	Pupil's loss of education and wellbeing	pupils	Serious	Existing education / welfare provision	possible	

**NOTE: If the risk rating is either High, Very High, Medium or Low proceed to section 2. If the risk rating is No Significant Risk no further action is required.**

## Section 2 - ACTION PLAN – what additional precautions the school has to put in place

What is the Hazard You Need to Control?	What additional precautions do you need to either eliminate the risks or to reduce the risk to: at least the MEDIUM RISK RATING or ideally the LOW RISK RATING.	Who is Responsible For Implementing These Controls?	When Are These Controls to be Implemented (Date)?	When Were These Controls Implemented (Date)?
Buildings and systems e.g. heating will not be functioning safely after period of closure or partial closure	Government guidance All systems should be checked: heating, water safety, CCTV, kitchen, fire alarm and safety systems, gas, security, ventilation, fire exits etc. A deep clean will be needed following cleaning guidance.	Site staff/ Headteacher	Ongoing regular checks before and during COVID pandemic	This is ongoing practice in our school. Last scheduled legionella check was <b>September 2021</b> . There are ongoing monthly checks
Air-conditioning system circulates virus present	Follow <a href="https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm">https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm</a>	Site staff	Ongoing regular checks before	June 2011 Our air system in the main block is "Comfort Cooling" not air

in school			and during COVID pandemic	conditioning. All air is drawn in from outside the building and then comes down to each room directly. There is no recirculating of any of the air that is used. Other blocks have no air conditioning and windows that open and close
Transmission of or infection with Covid-19 during travel to and from schools	<p>Avoid use of public transport wherever possible and use staggered start times to alleviate pressure on public transport</p> <p>Where unavoidable follow PHE guidance  <a href="https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers">https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers</a></p>	All staff and visitors	1 <sup>st</sup> September 2021	<a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a>
Transmission of or infection with Covid-19 due to inappropriate staffing allocation	<p>No persons should enter the site if they have Covid-19 symptoms.</p> <p>All staff (incl.PPA, Supply cover, peripatetic etc.) medical have been discussed with the Headteacher or relevant member of the leadership team prior to them entering the school. Contingency planning to be reviewed in the light of possible absence of key staff e.g. caretaker/site manager. Government guidance says that the relaxation of the shielding measures and the reduction in prevalence of covid-19 means most of a school's workforce should attend. The risk to staff who were shielding etc. is mitigated by using all these controls. However, the advice to those in the most at risk categories is to take particular care while community transmission rates continue to fall  See: <a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a></p> <p>Staff must have read the Staff Coronavirus Handbook which summarises the response to risk assessment or school protocol for safe working in school and agree to adhere to it before entering. Staff were fully briefed on INSET days</p> <p>Recruitment:  <a href="https://teaching.blog.gov.uk/2020/05/29/recruiting-during-lockdown-how-we-did-it/">https://teaching.blog.gov.uk/2020/05/29/recruiting-during-lockdown-how-we-did-it/</a> and see Full Opening document</p> <p>Staff will need a particularly well-earned break over <b>School holidays</b> to ensure they take account of <a href="#">coronavirus (COVID-19): how to self-isolate when you travel to the UK</a>.</p> <p>Suitable and sufficient provision must be made for the provision of first aid, physical intervention, emergency procedures response, etc.</p>	Deputy Headteacher	1 <sup>st</sup> September 2021	<p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p>

	<p>Review positive handling strategies/policies (behaviour strategies/policies) where needed. Consider implications of trauma staff or pupils may have suffered: See BCC 'Returning to Education Guidance' referenced at top of this document.</p> <p>For pupils with complex needs who will struggle to maintain as good respiratory hygiene as their peers an individual risk assessment must be carried out.</p> <p>It is accepted that social distancing cannot be maintained during the delivery of first aid, but physical contact should be kept to a minimum, and those administering first aid should wear PPE appropriate to the circumstances. Wash hands and ensure the affected area is cleaned upon completion. See <a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care</a></p> <p>Any lone working should be subject to a review of a school's policy. See: <a href="http://intranet.bcc.lan/ccm/navigation/support-services/safety-at-work/lone-working/">http://intranet.bcc.lan/ccm/navigation/support-services/safety-at-work/lone-working/</a> Or <a href="https://www.hse.gov.uk/lone-working/employer/index.htm">https://www.hse.gov.uk/lone-working/employer/index.htm</a></p> <p>Provide hand sanitiser for the operation of lifts and encourage use of stairs</p> <p>Avoid employees working face-to-face <b>where ever possible</b>. Create opportunities to work side-by-side or facing away from each other where possible</p> <p>Use screens to create a physical barrier between people where appropriate i.e. protective screening for staff in receptions or similar areas</p>			<p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p> <p>First aiders trained in correct use of PPE</p> <p>Evaluation conducted by SBM, Assistant Head, Infection Control and Premises Manager and furniture and seating repositioned as appropriate</p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p> <p>Screens installed in all three Receptions (February 2020) plus in school dining halls (May 2020)</p> <p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p>
<p>Transmission of or infection with Covid-19 due to poor hygiene</p>	<p>Maintenance of good hygiene is essential: Additional handwashing facilities provided in Main School, Ikoba and Sixth Form buildings. In addition, a cleaning schedule will be implemented throughout the site, ensuring that contact points, e.g. work-surfaces, door handles, taps etc. are all thoroughly cleaned and disinfected regularly.</p>	<p>All staff and visitors</p>	<p><b>1<sup>st</sup> September 2021</b></p>	<p>Deep clean schedules issued to all cleaners 8<sup>th</sup> June 2020</p> <p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p>

	<p><b>Good hygiene</b></p> <p><a href="https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings">https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings</a></p> <p>Keep 2m away from others at all times as far as reasonably practicable. <b>Minimum for children:</b> My Personal Space (my outstretched arm) plus your Personal Space (your outstretched arm, not touching) equals social distance.</p> <p>For short periods where 2m distance is not possible, e.g. giving first aid: fluid-resistant surgical face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained.</p> <p>Washing/sanitising hands regularly. Use soap and water for at least 20 seconds using hand washing technique to be adopted as directed by NHS guidance. Use alcohol-based hand sanitiser if soap and water is not available</p> <p>Face coverings are now not compulsory in any school covered area. Wearing of face coverings is a personal choice</p> <p>Avoid touching hands to face but if necessary clean before and afterwards</p> <p>Cover your cough or sneeze with a tissue then throw it in the bin. Have extra tissues available. If tissues cannot be reached in time cough into the crook of your arm.</p> <p>Provide suitable and sufficient bins for hand towels with regular removal and disposal and tissues available close to hand around the buildings.</p> <p>Sites may need extra supplies of soap, hand sanitiser and paper towels and these should be securely stored.</p> <p>Talks must be carried out for all people on site, warning them of the risks posed by the virus as well as the control measures outlined in this assessment and from government guidance. This will include informing people of the known symptoms.</p>		<p>1<sup>st</sup> September 2021</p>	<p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p> <p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p>Additional hand washing stations provided at Main School, Ikoba Building and Sixth Form Centre</p> <p>Tissues provided in every room</p> <p>Large bins provided by main handwashing stations with double bagging</p> <p>Extra supplies produced and regular removal in place</p> <p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p>
<p>Transmission of or infection with Covid-19</p>		<p>All staff and visitors</p>	<p>1<sup>st</sup> September 2021</p>	<p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p>

<p>due to congestion during access to and egress from buildings</p>	<p>Consider having one route for entering the building and separate one for exiting if possible or different groups using different entrances and exits where possible.</p> <p><b>In reception areas</b></p> <p>Wash/sanitise hands on arrival and departure</p> <p>Use automatic doors where available</p> <p>Doors will be propped open</p> <p>Avoid having to touch surfaces where possible.</p> <p>Keep number of visitors as low as possible.</p> <p>Stagger arrival times and explain rationale.</p> <p>Advise parents/carers of need to minimise numbers of people in building before school opens. Consider not allowing parents/carers beyond enclosed reception area.</p> <p>Notices to inform of protocols - No persons should enter the site if they have Covid-19 symptoms, 2m distance, hand washing / sanitising etc.</p> <p>Payments to schools should be taken by contactless methods wherever possible</p> <p>Use screens to protect reception staff</p> <p>Plan safe collection system for pupils to leave and for parents/carers at end of school sessions – e.g. staggered times for leaving /collection and met off the school premises in open air</p>			<p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p> <p>Fingers no longer used for lunch money, faces used instead.</p> <p>Screens installed in all three Receptions (February 2020) plus in school dining halls (May 2020)</p> <p><a href="https://www.smr.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smr.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p>
<p>Transmission of or infection with Covid-19 due to corridor congestion</p>	<p>Whilst brief passing in a corridor is low risk, use social distancing guidelines of 2m minimum distance wherever possible.</p> <p>Use one-way circulation systems where possible and keep movement around school to a minimum.</p>	<p>All staff</p>	<p>1<sup>st</sup> September 2021</p>	<p><a href="https://www.smr.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smr.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p>
<p>Transmission of or infection with Covid-19 due to poor arrangements in dining Hall/ canteen congestion</p>	<p>Food and drink should only be consumed in dedicated facilities.</p> <p>Hand cleaning facilities or hand sanitiser should be available at the entrance of any room where people eat and should be used by all people when entering and leaving the area.</p>	<p>All staff</p>	<p>1<sup>st</sup> September 2021</p>	<p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p>

	<p>Where possible all persons should bring drinking bottles from home.</p> <p>Where catering is provided on site cutlery provided should be handed out by staff wearing gloves or allocated separately to users and not provided in communal storage where users select their own.</p> <p>Food displays should be protected against contamination by coughing, sneezing, etc.</p> <p>Payments should be taken by contactless methods wherever possible.</p> <p>Drinking water should be provided and enhanced cleaning measures of the tap mechanism introduced.</p> <p>Tables and chairs to be cleaned daily</p> <p>All rubbish and waste should be put straight in the bin by the user and not left for someone else to clear up.</p> <p>All areas used for eating must be thoroughly cleaned at the end of each day, including chairs, door handles, vending machines and payment devices.</p> <p><b>Staff Room</b></p> <p>Staff must clean surfaces and equipment used as they finish.</p> <p>Consider: staff to have own cutlery etc. in staff room? Cleaning procedure for kettles fridges etc.</p>			<p>Catering RA and guidance <u>issued (see link to documents)</u></p> <p>Clear screens installed May 2020</p> <p>See Staff Coronavirus Handbook published <u>September 2021</u></p>
<p>Transmission of or infection with virus in playgrounds/ outside areas</p>	<p>As <b>a minimum</b> My Personal Space + your Personal Space (without touching) = social distance to be observed wherever possible.</p> <p>Staggered use of outdoors and the spaces within is advisable. E.g. staggered break and lunchtimes.</p> <p>Playground equipment: <a href="https://www.gov.uk/government/publications/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms">https://www.gov.uk/government/publications/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms</a></p> <p>Outdoor equipment should be cleaned in between uses by different groups of pupils or allowed to air for 72 hours. For this reason, sand is problematic.</p>	<p>All staff</p>	<p>1<sup>st</sup> September 2021</p>	<p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p>See Staff Coronavirus Handbook published <u>September 2021</u></p>

<p>Transmission of or infection with Covid-19 due to congestion in assemblies</p>	<p>If it can be guaranteed that all people are observing 2m social distance smaller group assemblies can take place but consider streaming as an alternative.</p> <p>Group assemblies can take place with as close to social distance as possible. Consider streaming as an alternative.</p>	<p>All staff</p>	<p>1<sup>st</sup> September 2021</p>	<p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p> <p>Services and assemblies will not be held whilst the levels of Coronavirus remain significant. Where gatherings if more than one are necessary, chairs will be at 1metre distance for students. Staff at 2metres and the room well ventilated</p>
<p>Transmission of or infection with Covid-19 due to classroom congestion</p>	<p>Bubbling - If our area experienced a long term rise in coronavirus and winter respiratory viruses, such that our NHS was put under pressure, we would (after due consideration and implementation lead in time) be ready to re timetable to a bubbled curriculum, with some remote learning for Year 12 and 13. This is not something we would do without careful consideration, as we wish to maintain full curriculum access. A middle ground would be to move back to split age tutor groups in Years 8 to 11 and to move to grab and go lunch at specified service points (see Alternative Timings of School day table).</p> <p>Keep a simple record of children and staff in each group, where they go and who they have contact with in school.</p> <p>All persons are to wash their hands before entering classrooms in the morning and after lunch and following visits to the toilet.</p> <p>Strict hygiene rules to be implemented, all staff to be asked to do the following:</p> <ul style="list-style-type: none"> <li>• Wash hands on entry.</li> <li>• Use alcohol-based hand sanitiser.</li> <li>• Wash hands regularly.</li> <li>• Wash hands if face is touched (but avoid wherever possible and if needed wash hands first)</li> <li>• All hand contact surfaces to be cleaned throughout the day.</li> </ul> <p>Only use cleaning products supplied by the school.</p>	<p>All staff</p>	<p>1<sup>st</sup> September 2021</p>	<p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p> <p>Lines 2m away from students in all classrooms to protect staff</p>

	<p><b>Equipment:</b> Ensure all equipment used is cleaned daily or more often when used. Individual and very frequently used equipment such as pencils/pens should be kept and used by one person only. Sports, art and science materials should be cleaned between different groups' uses</p> <p>Equipment brought from outside school should be kept to essentials only. Resources such as books should be taken home only if they are essential to home learning and should be isolated as with other shared equipment upon return and hands washed after handling.</p> <p>Activities and resources</p> <ul style="list-style-type: none"> <li>All resources to be cleaned after use (including computers).</li> </ul>			<p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p>
<p>Transmission or infection with Covid-19 during school activities</p>	<p><b>Music lessons have now resumed</b></p> <p><b>PE: Normal lessons have now resumed</b></p> <p>School visits: Allowed now but <b>foreign trips should follow the latest Govt advice</b></p>	<p>All staff and pupils</p>	<p>1<sup>st</sup> September 2021</p>	<p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p><a href="https://www.gov.uk/guidance/schools-covid-19-operational-guidance">Schools COVID-19 operational guidance - GOV.UK (www.gov.uk)</a></p>
<p>Transmission of or infection with Covid-19 by external providers, supply teachers, visitors and contractors</p>	<p>Only contractors carrying out essential maintenance deemed necessary to the safe running of the school are to be allowed on site and will read and comply with signs in reception regarding good hygiene.</p> <p>No persons should enter the site if they have Covid-19 symptoms.</p> <ul style="list-style-type: none"> <li>Staff and contractors are to maintain a safe distance between themselves and others (2 metres).</li> <li>All contractors are to wash/sanitise their hands upon entering the site.</li> <li>Strict hygiene rules to be implemented, all contractors are to be asked to do the following: <ul style="list-style-type: none"> <li>Wash hands on entry into individual work areas – or use alcohol-based hand sanitiser.</li> <li>Regularly hand wash/sanitise.</li> </ul> </li> <li>Site inductions are to be carried out following social distancing principles (2m separation).</li> </ul> <p>The contractor is to notify the premises staff of all areas visited, in order that these can then be thoroughly cleaned.</p> <p>Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. They should ensure they minimise contact and maintain as much</p>	<p>All staff</p>	<p>1<sup>st</sup> September 2021</p>	<p>Cleaning and contractor processes agreed and implemented</p> <p>Wherever possible other adults who are not members of the school community will be allowed on site after the student population is gone except for essential maintenance work</p> <p>Supply teachers will be instructed to read the Staff Coronavirus Handbook and not to attend if unwell.</p> <p>Where external staff visits are essential they will take place in Room 91 which has an external door or held outside.</p>

	<p>distance as possible from other staff.</p> <p>All lettings for Community are slowly being introduced for outside facilities</p> <p>All evening events such as Open Evenings and information events will be done remotely using video etc. as appropriate</p>			<p><a href="https://www.smrt.bristol.sch.uk/index.php/admissions/smrt-open-evening-september-2021">https://www.smrt.bristol.sch.uk/index.php/admissions/smrt-open-evening-september-2021</a></p>
<p>Transmission of or infection with Covid-19 during deliveries</p>	<p>Deliveries will need to be scheduled ringing ahead to warn of imminent arrival by drivers should be asked for</p> <p>Drivers should wash or clean their hands before unloading goods and materials.</p> <p>Drivers should leave packages in a safe place –school staff not to approach delivery staff</p> <p>Hands are to be thoroughly washed after handling all deliveries or waste materials.</p> <p>Waste to bags and containers - to be kept closed.</p> <p>Waste collections to be made when the minimum number of people are on site (i.e. after normal opening hours).</p>	<p>All staff</p>	<p>1<sup>st</sup> September 2021</p>	<p>Signage in place on Visitor Reception door.</p> <p>Signage in staff room to remind them to wash their hands after handling post</p>
<p>Transmission of or infection with Covid-19 due to inadequate cleaning</p>	<p>Continue to follow Government guidance.</p> <p>Now, different groups don't need to be allocated their own toilet blocks, but toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet</p> <p>Fixtures and fittings which are high-use will need frequent cleaning e.g. door handles, play equipment,</p> <p>Regularly clean the hand washing facilities and check soap and sanitiser levels.</p> <p>Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal.</p> <p>Sites may need extra supplies of soap, hand sanitiser and paper towels and these should be securely stored. Hand sanitiser is not to be made by the school (CLEAPSS)</p> <p>A cleaning schedule will be implemented throughout the site, ensuring that contact points, e.g. work-surfaces, door handles, taps etc. are all thoroughly cleaned and disinfected regularly.</p> <p>Cleaning protocol is as follows:</p>	<p>All staff</p>	<p>1<sup>st</sup> September 2021</p>	<p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p>Cleaning processes agreed and implemented</p> <p>Deep clean schedules issued to all cleaners 8<sup>th</sup> June 2020 (<a href="#">document link</a>)</p> <p>Premises team will be cleaning throughout the day</p>

	<ul style="list-style-type: none"> <li>• Extra attention is to be given to frequently-touched areas and surfaces, e.g. doors, toilets, door handles, finger plates, phones, light switches and door fobs, lift button panels, window handles, taps, sinks, shared keyboards &amp; mice, etc.</li> <li>• Classrooms to be cleaned in lunchbreaks where appropriate</li> <li>• Hand towels and hand wash are to be checked and replaced as needed by the Site Manager and cleaning staff as appropriate</li> <li>• Enhance the cleaning regimes for toilet facilities, particularly door handles, locks and the toilet flush, etc.</li> <li>• Only cleaning products supplied by the school are to be used.</li> <li>• Consider storage for staff clothes and bags</li> <li>• Wash premises staff uniform at home</li> </ul>			<p>Deep clean schedules issued to all cleaners 8<sup>th</sup> June 2020 (<a href="#">document link</a>)</p> <p>INSET days spaced throughout the calendar to allow deep cleans opportunities</p> <p>Premises team will be cleaning throughout the day</p>
Transmission of or infection with Covid-19 during use of changing facilities/showers/drying rooms	<p>Introduce staggered start and finish times to reduce congestion and contact at all times.</p> <p>Introduce enhanced cleaning of all facilities throughout the day and at the end of each day.</p> <p>Consider increasing the number or size of facilities available on site if possible.</p> <p>Based on the size of each facility, determine how many people can use it at any one time to maintain a distance of two metres.</p> <p>Provide suitable and sufficient, rubbish bins in these areas with regular removal and disposal.</p> <p>Bin liners should be used in all bins</p>	All staff	1 <sup>st</sup> September 2021	<p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p>
Transmission of or infection with Covid-19 during discovery of (or by) a person with Covid-19 symptoms	<p>If a person displays symptoms - A high temperature or a new persistent cough, a loss of or change to sense of smell or taste or any of the symptoms listed by the WHO they should:</p> <ul style="list-style-type: none"> <li>• Avoid touching anything.</li> <li>• Go home immediately (Children accompanied by their parent, etc.).</li> <li>• All other persons are to maintain a safe distance from affected individual.</li> <li>• If they need to cough or sneeze this should be into a tissue which is then put into a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow.</li> </ul>	All staff	1 <sup>st</sup> September 2021	<p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p>

	<ul style="list-style-type: none"> <li>If the person is a child PPE should be worn by the adult supporting them as they await collection. A fluid-resistant surgical face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained.</li> <li>They should be advised to get a PCR test</li> <li>If their test is positive they should follow the gov guidance: <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</a></li> <li>If their test is negative and they still have symptoms they could have a cold or flu and so should stay away to avoid infecting others.</li> <li>Areas occupied and equipment used by the affected person are to be thoroughly cleaned and disinfected. <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a></li> </ul>			<p><a href="https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers">https://www.smrt.bristol.sch.uk/index.php/all-notices/2265-start-of-year-update-for-parents-carers</a></p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p>
Transmission of or infection with Covid-19 during emergency evacuations	Emergency evacuations are to take place following social distancing principles as far as is reasonably practicable.	All staff and visitors	1 <sup>st</sup> September 2021	See Staff Coronavirus Handbook published <a href="#">September 2021</a>
Stress	<p>It should be recognised that all staff will be experiencing a higher than normal level of stress. Measures to control this should be considered according to the needs and the working practices of each school.</p> <p><b>The curriculum will need revision following the period of home learning and the impact of C-19.</b> Teaching staff must be involved in the creation of processes and schemes of work which will enable children to return safely and to continue their learning. These must be realistic and holistic. Expectations will need to be different and a period of review of new practice (pedagogy) must be undertaken giving staff the opportunity to adapt and evaluate before formal assessment of their performance or assessments of children's attainment begins. It should be noted that many routine activities will take more time to complete. <b>(School will return to normal curriculum in all subjects by summer term 2021. See Full Opening Guidance for detail on curriculum.)</b></p> <p>Engage with workload reduction <a href="https://www.gov.uk/guidance/school-workload-reduction-toolkit">https://www.gov.uk/guidance/school-workload-reduction-toolkit</a></p> <p>Schools should closely monitor the wellbeing of their pupils</p>	All staff	1 <sup>st</sup> September 2021	<p>Support available via Non-managerial consultancy, Occupational Health referrals, Chaplain. INA (Isolated but Not Alone) links</p> <p><a href="https://www.smrt.bristol.sch.uk/index.php/weekly-worship">https://www.smrt.bristol.sch.uk/index.php/weekly-worship</a></p> <p><a href="https://www.smrt.bristol.sch.uk/index.php/weekly-worship/weekly-worship/isolated-but-not-alone-17">https://www.smrt.bristol.sch.uk/index.php/weekly-worship/weekly-worship/isolated-but-not-alone-17</a></p> <p><b>Guidance has been devised in July through the Empowered Learning handbook regarding an approach to the curriculum (<a href="#">link here</a>)</b></p> <p>The Leadership team has identified opportunities for workload reduction through the virtual open evenings and information evenings and through the removal of physical reports</p>

	<p>as they manage change and offer supports. Safeguarding concerns should be considered.</p> <p>Schools should be closely monitoring the wellbeing of their staff, including leadership, particularly regarding anxiety, bereavement or stress and giving proper supports.</p> <p>Staff should be reminded of the availability of Bristol City Council Employee Assistance Programme. 24/7, free, confidential, access for staff to a trained counsellor on 0800 111 6387.</p> <p>Government guidance on extra support:  <a href="https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers">https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers</a></p>			
Injury due to inadequate DSE set-up	Carry out proper assessments staff working in new areas/home etc.	All staff	1 <sup>st</sup> September 2021	Most staff will return to normal working patterns from September onwards. Individuals working from home will carry out DSE
Secondary and vicarious Trauma	Make relevant managers/staff aware of risks. Conduct training. Emphasise BCC EAP.	All staff	1 <sup>st</sup> September 2021	Staff can access mental health resources and non-managerial consultancy
<p>Pupil becomes isolated due to need for home learning</p> <p>Poor E-safety and increased use of online resources leads to hazards experienced</p>	<p>Continue to make consistent contact with pupil and family</p> <p>Review and revise E-safety policies and teaching</p> <p><a href="https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers">https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers</a></p> <p><a href="https://www.gov.uk/government/publications/keeping-children-safe-in-education--2">https://www.gov.uk/government/publications/keeping-children-safe-in-education--2</a></p>	<p>Staff</p> <p>Staff</p>	1 <sup>st</sup> September 2021	Use of Moodle continues to be well supported by our e-learning technician
Pupil's loss of education and wellbeing	<p>Remote learning must happen at all times when learning would be undertaken if a pupil was in school</p> <p>Consider access to home learning  <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources">https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources</a></p> <p>Consider applying for government-funded access to one of two free-to-use digital education platforms  <a href="https://covid19.thekeysupport.com/covid-19/deliver-remote-learning/make-tech-work-you/digital-education-platform-hub/">https://covid19.thekeysupport.com/covid-19/deliver-remote-learning/make-tech-work-you/digital-education-platform-hub/</a></p> <p>Access to: <a href="https://get-help-with-tech.education.gov.uk/about-bt-wifi">https://get-help-with-tech.education.gov.uk/about-bt-wifi</a></p>	Staff	1 <sup>st</sup> September 2021	<p>Continued use of Microsoft Teams – where applicable</p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p> <p>Use of Moodle continues to be well supported by our e-learning technician</p> <p>20 laptops purchased via Bursary fund for post-16 students routinely using Microsoft Teams to enable equitable access</p>

	<p><a href="https://www.bristollearningcity.com/bcc-guidance-supporting-the-return-to-formal-education/">https://www.bristollearningcity.com/bcc-guidance-supporting-the-return-to-formal-education/</a></p> <p>Consider how to support SEND in the return to full school attendance <a href="https://www.sendgateway.org.uk/training-events.html">https://www.sendgateway.org.uk/training-events.html</a></p> <p><a href="https://covid.minded.org.uk/">https://covid.minded.org.uk/</a></p> <p>Healthy child programme: <a href="https://www.gov.uk/government/publications/healthy-child-programme-0-to-19-health-visitor-and-school-nurse-commissioning">https://www.gov.uk/government/publications/healthy-child-programme-0-to-19-health-visitor-and-school-nurse-commissioning</a></p> <p><b>DfE coronavirus helpline:</b> Telephone 0800 046 8687 Email <a href="mailto:DfE.CoronavirusHelpline@education.gov.uk">DfE.CoronavirusHelpline@education.gov.uk</a></p>			<p>despite financial difficulties.</p> <p>A number of laptops have also been received using the Government scheme for disadvantaged students</p> <p>See Staff Coronavirus Handbook published <a href="#">September 2021</a></p>

**RISK RATING MATRIX**  
(Notes To Aid Completion Of The Risk Assessment Format)  
Table 1

Potential Severity of Harm	Meaning	Likelihood of Harm	Meaning
<b>Fatal/Major Injury</b>	Death, major injuries or ill health causing long-term disability/absence from work.	<b>High Likelihood</b>	Occurs repeatedly / event only to be expected
<b>Serious Injury</b>	Injuries or ill health causing short-term disability/absence from work (over three days)	<b>Possible</b>	Moderate chance/could occur sometimes
<b>Minor Injury</b>	Injuries or ill health causing no significant long-term effects and no significant absence from work	<b>Improbable</b>	So unlikely that probability is close to zero

Table 2

Risk Rating - Degree of Injury by Likelihood/Probability			
	High Likelihood	Possible	Improbable
<b>Fatal/Major Injury</b>	<b>Very High Risk</b>	<b>High Risk</b>	<b>Medium Risk</b>

<b>Serious Injury</b>	<b>High Risk</b>	<b>Medium Risk</b>	<b>Low Risk</b>
<b>Minor Injury</b>	<b>Medium Risk</b>	<b>Low Risk</b>	<b>No Significant Risk</b>