

8 January 2026

Dear Y12 Students and Parents/Carers,

Re: Sixth Form Work Experience Week - July 2026

During one of the last weeks of the academic year, **Monday 6 July to Friday 10 July 2026**, Y12 students will be off their normal timetable.

The vast majority of students will be using this week to volunteer or gain work-experience to broaden their skills and provide valuable material for their CVs and/or university applications. Others will either be attending the Geneva trip or if they study Geography completing the field work for their coursework.

For those spending the week on work experience or volunteering, although 6 months away, students will need to start thinking about what they might do now. To help consider options, all students have a login to Unifrog.org, a useful career research platform. Unifrog summarises work experience, internships, apprenticeships, and volunteering opportunities from multiple sources. Students can filter by location, sector, or type of experience. We will be guiding students on the use of Unifrog in future VIP sessions however they can get started in their own time. This most likely will then lead to students starting to contact workplaces to ask if they can accommodate a placement or finding something within their local community that they could do that will either enrich their environment or help someone or a group of people, for example helping at a local pre-school/primary school, or doing something for a local charity. We will provide support for this in VIP as we appreciate organising work experience and/or volunteering can be challenging. We will also promote any opportunities that come to us from companies/organisations, in the weekly newsletter and progression blog.

We will then be asking students for the details of this placement closer to the time.

For those students attending the Geneva trip or using the week for Geography field work, they should still organise work experience to complete at another point in the year. Ideally this will be at a time that falls outside of the school day/term, but we would support any student in missing a day of school for a valuable work experience opportunity as long as notice is given and students complete an absence in advance form to collect work from teachers.

Yours Sincerely
Mr R Shaw
Head of Sixth Form