

Thursday 4 September 2025

Dear Y12 Parent/Carer,

Welcome to St Mary Redcliffe and Temple School Sixth Form. We do hope that the last few weeks of enrolment and the first few days of school have not been too stressful for you as parents/carers.

This letter provides some **information about school life** and the **pattern of the year**, including promoting an opportunity to 'meet with the tutor' next week and a Y12 Parental Briefing on Wednesday 24 September.

As of this morning students have their **timetables** and will know what time and where they are expected in school each day. In addition to their chosen KS5 subjects, students also have **weekly tutor registration sessions** on a Monday (for Group 1) or Tuesday (for Group 2). **Assemblies** will run weekly on a Wednesday (for Group 2) or Thursday (for Group 1) this term and then fortnightly thereafter. Students will know which group they are in by the number that appears at the end of their tutor group on their timetable (12JB1 for example, as it has a 1 at the end means group 1, but 12AK2, for example, means group 2). Students must be in their registration room for tutor registration and in the common room for assembly by 8.30am on these days and attendance is compulsory to enable us to fully support students to have a happy and rewarding time with us.

Our website ([St Mary Redcliffe and Temple School - Sixth Form \(smrt.bristol.sch.uk\)](http://St Mary Redcliffe and Temple School - Sixth Form (smrt.bristol.sch.uk))) outlines all the key information you need to know including how to let us know if students are going to be absent from school.

The school website also includes information on how to access the Parent MCAS (My Child At School) Bromcom App: <https://www.smrt.bristol.sch.uk/parents-and-carers/supporting-your-child/bromcom-parent-carer-support> . This will also enable you to check and update contact and medical details as well as see a student's timetable.

Sixth Form Book Deposit

Next week students will bring home a letter from the finance team regarding payment of a £30 deposit. This is a book deposit that will be returned when students finish their studies at SMRT. The letter will also introduce you to the online payment system we use at SMRT called 'Scopay'.

Y12 Parental Briefing

We would like to invite you to the Sixth Form for a **parental information evening** on Wednesday 24 September to talk you through key aspects of Sixth Form life and give you an opportunity to ask questions. This takes place in the Sixth Form Common Room. For capacity reasons, there are two different sessions, with one starting at 5pm and one at 6pm. Please sign up to attend one of these sessions using this [survey link](#) to confirm that you will be attending. Students are not required to attend. When you arrive to our Sixth Form building, please enter through the main entrance where you will find our reception and from here you will be directed to our Sixth Form common room. If you cannot attend we will be providing a recording of the presentation after the event and a link will be put on the school website.

Meet with the Tutor

On Thursday 11 September all lessons for all main school and Sixth Form students will finish at the end of P3 (12.25pm). This is to allow time for Parents/Carers to meet with tutors and share any important information ready for the year ahead. In Sixth Form, as most tutors have two different tutor groups, one in Y12 and one in Y13, we will be offering each Parent/Carer an opportunity to meet with the tutor through a **5-minute online appointment**. This is providing an opportunity for parents/carers to share any important information for the year ahead. However if you don't think this early appointment is necessary though or this information has already been shared in another way or at another time, please don't feel like you need to make an appointment. Parent/carers though can request more time than this if they think this is needed, by emailing davisk@smrt.bristol.sch.uk and we will do all we can to accommodate. You can book appointments and then use this system to access the online appointment through this link to the system we use for these types of events at SMRT: <http://www.smrt.parentseveningsystem.co.uk>.

Appointments for Thursday 11 September can be made using the link above from Saturday 6th September at 8.00am and will close on Wednesday 10 September at 8am. A short guide on how to log in and make appointments is included with this letter. Please note due to working days, Mrs Bevan and Mrs Salisbury will be unavailable for appointments but please still do contact us directly if there is any information you would like to share by emailing Mrs Bevan or Mrs Salisbury directly or calling the Sixth Form reception number.

Other key dates this year are:

Wednesday 3 December- Online Parent/Carers subject consultation evening.

Tuesday 16 December- Y12 grade-sheet emailed to students and parents/carers with Engagement Levels and predicted grades.

Wednesday 18 March- Progression Morning for students and Parent/Carer Higher Education Information briefing in the Evening.

Monday 20 April- Friday 1 May- Y12 Mock Exams.

Monday 12 May - AS exams start for those students that decide to sit them.

Monday 1 June- Year 12 grade-sheet emailed to students and parents/carers with the results of the mocks and updated effort and predicted grades.

Monday 6 July- Friday 10 July- Y12 Work Experience Week and Geography Coursework

Wednesday 22 July- Last day of Y12 before the holidays.

For general questions, to contact subject staff, or to notify us of an absence, please contact Sixth Form Reception at 6thform@smrt.bristol.sch.uk (please include the student name and tutor group) or via the switchboard on 0117 353 2073. Your email will be dealt with as soon as possible but please be aware that teaching commitments can prevent an immediate response.

With best wishes

Mrs R Apps- Head of Year 12

Mr P Montgomery Deputy Head of Year 12

Mr R Shaw- Head of Sixth Form (Assistant Head)