

St Mary Redcliffe and Temple School - Sixth Form Learner Agreement

As a Sixth Form we are committed to each student developing the skills, knowledge and ALIVE qualities, which will allow them to make their unique contribution to the world. To help students to become 'fully Alive' we use this framework to add clarity to our expectations of Sixth Form Conduct.

Sixth Form students must agree to, and then abide to, the expectations outlined in this learning agreement, which supplement the school's '**Behaviour and Good Relationships**' policy. In Point 2 entitled 'What can you expect of the school', you will find information on how we will help support students meet these expectations, including what to expect when concerns are raised.

1. Expectations of Students

<p>ROLE MODELS</p>	<p>Sixth Form students are role models to younger students. They will always set a positive example and a high standard of behaviour and courtesy.</p> <p>This includes:</p> <ul style="list-style-type: none"> • Being kind and supportive to others, and respect appropriate boundaries and consent, as outlined in the 'Keeping Students Safe in Sixth Form' document' on our school website. • Not smoking or vaping in the school buildings, anywhere that is visible from either school building, or in the churchyard. Any items used for smoking/vaping must be kept out of sight at all times. • Not being in school under the influence of any intoxicating substances, and no such substances of any kind must be brought into the building or within the vicinity of the school, including the churchyard. Possession of any illegal substances or equipment for their use will result in severe and potentially external agency action. We reserve the right to conduct random searches of bags or lockers at any time. • Not acting in such a way that might bring the reputation of the school into disrepute. • Signing in using the Inventory points every time they enter the building(s) and every time they leave. • Not inviting anyone onto the school site who does not have authorisation, or a lanyard. Only registered students are allowed onto the school site. No one else is allowed onto the school, including parents/carers, without authorisation from the school, and without signing in at reception first. • Not filming or photographing other students/staff and not sharing any videos/images of other students and/or staff without their consent. • Keeping the Sixth Form site, including the Common Room and the Churchyard tidy, by putting all litter in the bins, which includes litter left by others.
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	<ul style="list-style-type: none"> • Using the Common Room sensibly and leaving sports equipment in lockers or at reception. • Securing bikes in designated areas and not bringing cars onto the school site. • Not drinking anything other than water and not eating when in lessons. • Not eating hot food in the school building anywhere else apart from the common room.
STUDENT ID CARDS AND LANYARDS	<ul style="list-style-type: none"> • All students must wear their student ID card in a student lanyard around their neck at all times. This is a critical matter of safeguarding, especially as we do not have a school uniform. • If students forget or have lost their ID/lanyard, they must report to Sixth Form reception when they arrive, for a temporary one. • If a lanyard is permanently lost the student will need to purchase a replacement
EQUALITY AND RESPECT	<ul style="list-style-type: none"> • The centre is committed to equal treatment of people regardless for example of race, faith, gender identification or sexual orientations etc. Racist, sexist, Islamophobic, homophobic, transphobic, or other abusive language and behaviour, will not be tolerated. • Students will respect the beliefs and identity of others, aim at all times, not to cause offence, and will be respectful of all staff.
STUDY PROGRAMME	<ul style="list-style-type: none"> • All students are on a full-time programme of study, which is at least three A Level courses or equivalent, plus a supplementary option, to ensure that the school receives the necessary funding for their place. • The school will only allow a reduced timetable for exceptional circumstances.
ATTENDANCE	<ul style="list-style-type: none"> • Students will aim for 100% attendance for the year. • Students will follow the Sixth Form Attendance Policy (See link) which includes the key details for how to report absences, when this needs to happen, who can do this, and which types of absences can be authorised. • Attendance to all timetabled sessions is compulsory and excellent punctuality expected, including morning registrations, assemblies, Extension Studies, VIP and Tutorials lessons, any library lessons, twilights/additional revision sessions and GCSE re-sit classes, • If a teacher is absent, students must stay in the classroom unless told otherwise by a member of staff. Work will be provided by the Cover-coordinator and a register taken.
PUNCTUALITY	<ul style="list-style-type: none"> • Students must arrive punctually to lessons and registrations/assemblies. This means ready in the room when the bell rings to signal the start of the session.
HARD WORK	<ul style="list-style-type: none"> • Within lessons, we expect all students to work to the very best

	<p>of their ability as evidenced in their Engagement Level and Behaviour Level. The basic expectation is that students are on an Engagement Level B for each of their subjects and a Behaviour Level B overall, but we aspire that our students over the course of their Sixth Form experience, work at a higher Engagement/Behaviour level than this.</p> <ul style="list-style-type: none"> Students will take responsibility for their own learning. This includes arriving to school fully prepared for lessons and making full use of study time. Students must manage their social life and other commitments so that they do not impede on their studies.
'AN HOUR FOR AN HOUR'	<ul style="list-style-type: none"> For every hour of timetabled lessons, students are expected to commit an additional hour to non-contact learning / revision / wider research. Students will receive guidance on how best to use this time in subject lessons and in Core.
PAID WORK	<ul style="list-style-type: none"> Students must not do paid work during school hours or to an extent that it affects school performance. We do not expect any student to do more than 8 hours paid work per week since research shows that this level of time commitment does affect results.
ENRICHMENT, VOLUNTEERING AND WORK EXPERIENCE	<ul style="list-style-type: none"> Students should commit to at least one hour of enrichment/volunteering each week. There are a huge number of opportunities available, and they should seek support if needed. Students should commit to at least 5 days' worth of work experience during Y12 and Y13 (with most students doing this during activities week in July of Y12).
MOBILE PHONES	<ul style="list-style-type: none"> Mobile phones are banned for main school students during school hours, and Sixth Form students must support this by not using phones on the main school site unless directed to do so by a teacher. Phones must never be seen or used in class on either site unless the teacher gives permission for this. Phones must be switched off or on silent in lessons.
IT USAGE	<ul style="list-style-type: none"> Students will follow our 'acceptable use' policy for IT. Students must understand that participation in the Sixth form student Instagram group is limited to appropriate issues, that posts are subject to approval and that the group is monitored by senior staff.
DRESS CODE	<ul style="list-style-type: none"> Students must dress appropriately for a place of work, to be respectful of the diversity of our community, and to set an example of this to younger students. There must be no offensive or culturally insensitive language or images on clothing or accessories.

COMMUNICATION	<ul style="list-style-type: none"> Students must check their school email at least once a day, and respond promptly to emails and other communication from the school. Students must read the weekly school newsletter so that they know what is happening in Sixth Form and are aware of the additional opportunities available. If staff need to contact students during school working hours, it might be appropriate to call the student on their mobile number provided, but will always do so from a school landline or where that is not possible from a withheld number.
EXAM FEES	<ul style="list-style-type: none"> The school will take responsibility for paying for the first sitting of all external exams for courses on the student's timetable. We will pay for one subject to be taken at AS Level but students can pay to enter more than one subject if you wish to keep options open. Students who fail to complete coursework or fail to meet attendance expectations may be asked to pay their fees. Students who fail to attend an exam for which they have been entered will be asked to pay.

2. What can you expect of the school?

SAFE BOUNDARIES	<p>SMRT staff will:</p> <ul style="list-style-type: none"> Follow our responsibilities outlined in the 'Keeping Students Safe in Sixth Form' document', accessible on our school website. Follow our responsibilities outlined in the Sixth Form Attendance Policy, accessible on our school website. Support students when concerns are raised, using the Engagement and Behaviour Level systems, and communicate this to parents/carers. Further details, including the descriptors of these levels, are on our school website. Should students not meet our expectation of arriving punctually to school, we will support them in improving this self-discipline, by requiring them to sign in by 8.30am for a period of time where they can demonstrate their ability to do this. Should students not meet the expectation of submitting all work on time and to the best of their ability, we will support them by scheduling some of their private study periods into our library where they will be registered and supported by our librarian in improving their organisation. Due to the popularity of our Sixth Form and the size of the building, as well as the nature of an A Level timetable which has more non-contact private study time than a GCSE timetable, we only require students to be on site for all scheduled registration and assembly times, and for all scheduled and staffed lessons. As a result, during the normal school day hours, we can only have direct
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	<p>responsibility for students when they are physically on the school site.</p> <ul style="list-style-type: none"> We will encourage students to work in school using our facilities including the library and computer rooms when they do not have a taught lesson, for private study, but students can work off-site if they would prefer, and only if they meet the study expectations outlined in this document.
EMPOWERED LEARNING FRAMEWORK	<p>SMRT staff will:</p> <ul style="list-style-type: none"> Provide high quality lessons taught by specialist staff who are committed to helping students succeed. Provide appropriate opportunities for students to develop their knowledge/skills to fulfil their academic potential. Inform students and parents/carers of progress through Subject Consultation Evenings and Gradesheets (three in Y12 and two in Y13). Share when concerns are raised by teachers or the tutor and share strategies to help support students make progress. Provide Parents/Carers with access to MCAS, where all homeworks are displayed. Provide detailed progression guidance about post-18 options, including careers days/events, university visits, university fairs, apprenticeships, interview practise, and opportunities to meet with our careers' adviser. Provide students the opportunity to participate in a wide range of enrichment activities.
GOOD RELATIONSHIPS	<p>SMRT staff will:</p> <ul style="list-style-type: none"> Provide students in registration, assembly, Core, Tutorials and extended tutor sessions, with pastoral support, and guidance, through our ALIVE curriculum and a personal tutor who will monitor and discuss students' academic and personal progress in the Sixth Form. Provide students with the opportunity to have 'student voice', through our school council meetings, and we will listen and respond appropriately. Invite parents/carers into school on four occasions over the two-year sixth form for parental briefings to share important information and advice on a range of topics including settling into a new school at the beginning of Y12, academic timelines, health and well-being support, and progression options and decisions.

3. How can Parents/Carers support these expectations?

GENERAL EXPECTATIONS	<ul style="list-style-type: none"> Support and reinforce the expectations outlined above, to help ensure students' progress, safety and welfare.
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STUDY TIME AT HOME	<ul style="list-style-type: none"> • Provide quiet time and space for work at home where possible.
ATTENDANCE/ PUNCTUALITY	<ul style="list-style-type: none"> • Follow the expectations and procedures outlined in the Sixth Form Attendance Policy, including notifying the school of any absences, communicating with the attendance officer by phone or email.
COMMUNICATION WITH SCHOOL	<ul style="list-style-type: none"> • Read all communications from the school shared via email and the weekly newsletter. • Download and access the MCAS app. • Communicate with the school on aspects that could affect students' progress, including attendance and pastoral issues. • Update the school on any medical needs of the student. • Update the school on any achievements/experiences, that could enhance the student's skills, achievements etc.

I/we have read the SMRT Sixth Form Learner Agreement, and I/we acknowledge the expectations required.

Student Name:	
Student Signature:	
Tutor Group:	
Parent/Carer Name:	
Parent/Carer Signature:	
Date:	
Head of Sixth Form (Assistant Head) Signature:	Mr R Shaw